



*Guilford Public Schools*

*Thomas A. Forcella, Ed.D.  
Superintendent of Schools*

*E. Anne Keene, Ed.D.  
Assistant Superintendent  
for Curriculum and Instruction*

August 2010

Dear Parents/Guardians:

As you are aware, school districts are required to provide parents/guardians with annual notification of particular Board of Education policies and regulations pertaining to students. In an effort to consolidate our school handbooks, cut back on printing costs, and make more information available online to our families, we have developed a District Student Policy Handbook. The Handbook will only be available online at:

[www.guilford.k12.ct.us/district\\_information/index.php](http://www.guilford.k12.ct.us/district_information/index.php)

A link to the Handbook will also be provided from each of our school web sites. However, if you do not have access to the Internet and need a printed copy of the Handbook, please contact the main office of your child's school. A copy will be provided for you. In addition to the District Student Policy Handbook being available online, the entire Board of Education Policy Manual is also posted on our district web site at:

[www.guilford.k12.ct.us/board\\_of\\_education/index.php](http://www.guilford.k12.ct.us/board_of_education/index.php)

Through this letter you are being notified that the policies, regulations, requisite annual notices, guidelines and rules that are included on the attached list will be provided in the District Student Policy Handbook.

Please sign the enclosed Annual Notification of District Policies Handbook verification form and return it to your child's school. Students in middle and high school will also be required to sign the verification form.

If you have any questions, please do not hesitate to contact your building principal or my office.

Sincerely,

A handwritten signature in blue ink that reads 'Thomas A. Forcella'.

Thomas A. Forcella, Ed.D.  
Superintendent of Schools

Attachments: 1) List of Policies/Regulations/Notifications  
2) Verification Form

## **Policies and Regulations**

- Acquired Immune Deficiency Syndrome and other Bloodborne Infectious Diseases (5458 Policy and Regulation)
- Administering Medications to Students (5514 Policy and Regulation)
- Animals in Schools (5431 Policy)
- Attendance and Truancy (5122 Policy)
- Bullying Policy (5005 Policy and Regulation, Bullying Complaint Report-f1)
- Bus Transportation (3600 Policy)
- Discipline (5125 Policy)
- Discrimination/Harassment (5004 Policy, Regulation and Forms c, d)
- Dress and Grooming (5326 Policy and Regulation)
- Field Trips (6326 Policy and Regulation)
- Gifts to School Personnel (1358 Policy)
- Graduation Requirements (6310 Policy and Regulation)
- Hazing (5321 Policy)
- Health Assessment (5438 Policy and Regulation)
- Health Records (5434 Policy)
- Homework (6330 Policy)
- Pediculosis (5466 Policy and Regulation)
- Promotion, Acceleration, Retention (Policy 5218)
- Reporting of Child Abuse and Neglect (5418 Policy and Regulation)
- School Observances, Ceremonies and Programs (Policy 6118)
- Sexual Offenders on School Property (Policy 3516)
- Smoke Free (5322 Policy and Regulation)
- Student Records/Confidentiality (FERPA) (5222 Policy and Regulation)
- Student Use of Beepers/Cellular Telephones (Policy 5128)
- Student Wellness, Nutrition and Physical Activity (6800 Policy and Regulation)
- Substance Abuse Policy (5318 Policy and Regulation)
- Suicide Prevention and Intervention (5414 Policy and Regulation)
- Suspension of Bus Privileges (5310 Policy and Regulation)
- Suspension and Expulsion (5126 Policy and Regulation)
- Technology and Instruction (Acceptable Use) (6338 Policy and Regulation, Contract, Guidelines at Home)
- Title I Parent Involvement (6223 Policy and Regulation)

## **Notifications**

- Asbestos Hazard Emergency Response Act (Notification of Management Plan Availability)
- Compliance Notice
- Individuals with Disabilities Education Act (IDEA)
- Media Privacy
- National School Lunch Program
- Nondiscrimination Notice/Statement
- Notification of Health Insurance Portability and Accountability Act of 1996 (HIPAA)
- Notification of Integrated Pest Management
- Notification of Rights Under Federal Educational Rights and Privacy Act (FERPA) for Elementary and Secondary Institutions
- Philosophy of Discipline and Behavior
- Physical Exam Requirements
- Plan for Managing Students with Life-Threatening Food Allergies
- Professional Qualifications Statement
- Section 504 Statement
- Suspension and Expulsion Procedural Requirements for Students Requiring Special Education

**GULFORD PUBLIC SCHOOLS  
ANNUAL NOTIFICATION OF DISTRICT STUDENT POLICY HANDBOOK  
2010-2011**

August 2010

Dear Parent/Guardian:

The Guilford Public Schools Annual Notification of District Policies Handbook is posted on our district web site ([www.guilford.k12.ct.us/district\\_information/index.php](http://www.guilford.k12.ct.us/district_information/index.php)) and a link is provided to the Handbook from each of our school web sites. This Handbook contains pertinent school district policies, regulations, and other requisite annual notices, guidelines and rules. (*See Attached List.*) Our district will only be providing this information on our web site. However, if you do not have access to the Internet and/or otherwise need a printed copy of the Handbook, please contact the main office of your child's school; a copy of the Handbook will then be provided to you free of charge.

Please sign the following and return this page to the main office of your child's school.

*I have received notification that the Guilford Public Schools Annual Notification of District Policies Handbook is on the District's web site, and is also available from each school web site. I have read and understand the guidelines and rules set forth in the Handbook and any policies contained therein. I agree to abide by the District's policies and regulations; I also agree to abide by the student code of conduct.*

Student's Name: \_\_\_\_\_

Student's Signature: \_\_\_\_\_  
(required for grades 5-12)

Student's School: \_\_\_\_\_

Student's Homeroom/Teacher: \_\_\_\_\_  
(if applicable)

Parent/Guardian Name: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_

Date: \_\_\_\_\_