

**CONNECTICUT STATE DEPARTMENT OF EDUCATION  
Guilford Public Schools  
PUBLIC RELEASE**

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Thomas A. Forcella today announced its policy for determining eligibility of children who may receive free or reduced price meals served under the National School Lunch.

Local school officials have adopted the following family size and income criteria for determining eligibility:

The following income guidelines will be used in Connecticut from **July 1, 2008** to **June 30, 2009** for determining eligibility of participants for free and reduced price meals and free milk in the Child Nutrition Programs.

To determine annual income:	If income is received:	Multiply by:
	Weekly	52
	Every Two Weeks	26
	Monthly	12
	If income is reported as <i>twice per month</i> , convert to annual income.	

**FREE MEALS**

**REDUCED PRICE MEALS**

Number in Family	Annual Gross Income	Monthly Gross Income	Every Two Weeks Gross Income	Weekly Gross Income	Number in Family	Annual Gross Income	Monthly Gross Income	Every Two Weeks Gross Income	Weekly Gross Income
<b>1</b>	<b>13,520</b>	<b>1,127</b>	<b>520</b>	<b>260</b>	<b>1</b>	<b>19,240</b>	<b>1,604</b>	<b>740</b>	<b>370</b>
<b>2</b>	<b>18,200</b>	<b>1,517</b>	<b>700</b>	<b>350</b>	<b>2</b>	<b>25,900</b>	<b>2,159</b>	<b>997</b>	<b>499</b>
<b>3</b>	<b>22,880</b>	<b>1,907</b>	<b>880</b>	<b>440</b>	<b>3</b>	<b>32,560</b>	<b>2,714</b>	<b>1,253</b>	<b>627</b>
<b>4</b>	<b>27,560</b>	<b>2,297</b>	<b>1,060</b>	<b>530</b>	<b>4</b>	<b>39,220</b>	<b>3,269</b>	<b>1,509</b>	<b>755</b>
<b>5</b>	<b>32,240</b>	<b>2,687</b>	<b>1,240</b>	<b>620</b>	<b>5</b>	<b>45,880</b>	<b>3,824</b>	<b>1,765</b>	<b>883</b>
<b>6</b>	<b>36,920</b>	<b>3,077</b>	<b>1,420</b>	<b>710</b>	<b>6</b>	<b>52,540</b>	<b>4,379</b>	<b>2,021</b>	<b>1,011</b>
<b>7</b>	<b>41,600</b>	<b>3,467</b>	<b>1,600</b>	<b>800</b>	<b>7</b>	<b>59,200</b>	<b>4,934</b>	<b>2,277</b>	<b>1,139</b>
<b>8</b>	<b>46,280</b>	<b>3,857</b>	<b>1,780</b>	<b>890</b>	<b>8</b>	<b>65,860</b>	<b>5,489</b>	<b>2,534</b>	<b>1,267</b>
Each Add'l Family Member	+ <b>4680</b>	+ <b>390</b>	+ <b>180</b>	+ <b>90</b>	Each Add'l Family Member	+ <b>6,660</b>	+ <b>555</b>	+ <b>257</b>	+ <b>129</b>

Children from families whose income is at or below the levels shown are eligible for free or reduced price meals or free milk. Application forms are being sent to all homes with a letter to parents. To apply for free or reduced price meals or

free milk, households should fill out the application and return it to the school. Additional copies are available at the principal's office at each school. The information provided on the application is confidential and will be used only for the purposes of determining eligibility, and may be verified at any time during the school year by school or other program officials. Applications may be submitted at any time during the year. Application forms for food stamp/TFA households require the child's name, the child's food stamp/TFA case number and the signature of an adult household member. Application forms for all other households require a statement of total household income, household size and names of all

household members. The social security number of an adult household member must be included or a statement that the household member does not possess one. The adult household member must also sign the application certifying that the information provided is correct. In certain cases, foster children are also eligible for these benefits. If a family has a foster child living with them who is a **legal ward** of the State of Connecticut, that child is considered a family of one, and monthly personal income from the State must be reported.

Under the provisions of the policy for determining eligibility for free and reduced price meals, the superintendent Thomas A. Forcella will review applications and determine eligibility. If a parent is dissatisfied with the ruling of the determining official, he/she may wish to discuss the decision with the determining official on an informal basis.

If he/she wishes to make a formal appeal, a request either orally or in writing, may be made to Thomas A. Forcella, 55 Park Street Guilford, CT 06437 203-458-8200 for a hearing to appeal the decision.

The policy contains an outline of the hearing procedure. Each school and the central office of the school district has a copy of the policy which may be reviewed by an interested party.

If a household member becomes unemployed or if household size changes at any time, the family should contact the school to file a new application. Such changes may make the children of the household eligible for reduced price meals, free meals, or free milk, if the family income falls at or below the levels shown above.

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