

ALERTNOW Notification Service and Parent Listserv Parent/Guardian Contact Information

ALERTNOW

Guilford Public School adopted the ALERTNOW Notification Service to communicate important information to parents and guardians via telephone and email message immediately. Should an emergency occur during the school day you will be informed immediately by phone and email. Additional uses for the notification service will include reminders about important events and announcements relevant to the school district.

Each school will also have the ability to contact parents with information related to their individual school and can choose specific groups to contact as needed. For example, if a school bus is significantly delayed, parents of children on that bus can be notified of the situation immediately. Our goal is provide you with current information in the most convenient method possible.

Parent/Guardian Contact Information

The successful delivery of information is dependent upon accurate contact information for each student. Should you need to make any changes to your contact information, you can access your telephone and email information through PowerSchool, Guilford's student information system. Once in PowerSchool, link to Email/Phone Notifications at the top of the page and you will be prompted to make changes to your phone numbers or email contacts.

What you need to know about receiving calls sent through ALERTNOW:

- Caller ID will display the school's main number when a general announcement is delivered.
- Caller ID will display 411 if the message has been sent to all contacts due to its high importance.
- ALERTNOW will leave a message on any answering machine or voicemail.
- ALERTNOW is sensitive to background noise. When connected to an answering machine or live voice the system will wait for silence before beginning the message. If there is significant noise (i.e. cell phone background noise or a dog bark) the message may not play or may stop before it is complete. **To hear the entire message, press any key 1-9 on your phone and the message will replay.**
- Note that your two primary phone numbers (and email addresses) will be called for standard and emergency calls; the emergency numbers will only be used in an emergency, and all will be dialed simultaneously.

If you have any questions about how the ALERTNOW system works, please contact the GPS Communications Office at 453-8215. If you are having difficulty making changes to your contact information, please contact the secretary at your child's school.