

MINUTES
FACILITY SUBCOMMITTEE
GUILFORD BOARD
NOVEMBER 10, 2011
CENTRAL OFFICE NORTH

IN ATTENDANCE: John Ireland, Keith Bishop and Chris Moore

BOARD OF EDUCATION STAFF: Cliff Gurnham and Linda Trudeau

ALSO IN ATTENDANCE: Gary Kaisen

Mr. Ireland called the meeting to order at 7:30 a.m.

Mr. Ireland presented a schedule of existing debt service that included a projection of the debt for the new High School. The schedule shows the ability to incur some debt without reaching the debt limits. Mr. Bishop stated that the district has an opportunity to do some bond projects within the next three years. Dr. Moore suggested that the Board look at where we are with classroom renovations.

Mr. Ireland presented a list of all projects for the District. Mr. Ireland stated that this is an on-going list that changes daily and that the District should be spending \$2 million to \$6 million a year on maintaining the buildings. Mr. Ireland presented a list of projects for proposed bonding for the 2012-13 Budget. The list includes \$1,623,650 of "priority one" projects which are in the categories of Building Systems, Building Envelopes, Space Renewal and non-facility items. Dr. Moore stated that in his opinion the classroom renovations are a big issue and that a plan for across the District needs to be done. Dr. Moore questioned why such a large amount is being allocated to Jones and not any other building. Mr. Ireland explained that the plan is to renovate the classrooms at Jones during the construction of the window replacement project. A discussion of classroom renovations was held. Mr. Ireland stated, in response to a question from Dr. Moore, that the needs assessment has not been done and that a time for its completion is being scheduled. Mr. Ireland stated that the non-facility items include a needs assessment, project management program, scanning and indexing of plans and design and engineering of projects.

A discussion of the fire alarms and whether to include in the proposed bonding or request the funding from other existing bonds was held. The budget for Site Improvement was also discussed. Mr. Gurnham noted that Madison does not have a site improvement budget. Mrs. Trudeau stated that she would poll the other Business Administrators to obtain the budget amounts.

Dr. Moore suggested there be a joint meeting of the Facilities Subcommittee, the Finance Subcommittee and the Board of Finance to discuss bond limits.

Upon a motion made by Mr. Bishop and seconded by Mr. Ireland the subcommittee voted unanimously to adjourn the meeting at 8:49 a.m.

Respectfully submitted,

Linda Trudeau