

Guilford Board of Education
Facilities Subcommittee Meeting
Adams Middle School, 233 Church Street, Guilford, CT
Monday, September 27, 2010

BOE Members Present: Keith Bishop, and John Ireland

BOE Staff Present: Tom Forcella, Cliff Gurnham, Andy Potochney, and Linda Trudeau

Ted Zuse joined the meeting in progress.

Mr. Ireland called the meeting to order at 6:15 p.m.

1. Review Facilities Subcommittee Minutes

No comments were made regarding last month's minutes.

2. Review Standing Building Committee Minutes

No comments were made with regard to last month's SBC meeting minutes.

3. Review Project Status

Mr. Gurnham distributed a revised Adams Immediate Needs Budget Summary. He reviewed several of the items noting that the locker replacement project is now complete as well as all of the electrical upgrades and HVAC work. The ventilator work will be completed later this week.

The majority of the lavatory work has also been finished, along with the roof. He also noted that additional estimates are being sought for the building security portion per the SBC's request.

4. Review Capital Projects

a. Discuss Building Walk Throughs

Mr. Gurnham reported that four bids will be issued later this week per his recent meeting with Mr. Portley. Each bid will cover a specific component of the well project at Melissa Jones. Mr. Gurnham also reminded the subcommittee that the state must give their approval prior to any work commencing.

The members also discussed the feasibility of 1) an emergency generator being installed or 2) a tanker truck of potable water being brought in should the current well fail. They also discussed the possibility of shocking the current unused tank and putting it back online in order to not be without a well should the current one fail.

The solar-thermal project at Adams will be rebid once the package is revised and reviewed by the SBC. The grant money earmarked for this project must be spent by 2012.

The fire alarm RFQ will be moving to the SBC for review as soon as possible. The targeted time frame to complete the work is next summer. The subcommittee discussed the pros and cons of using one or two companies.

Mr. Ireland discussed this Thursday's meeting with the Energy Task Force regarding energy performance contracting. He noted the whole concept behind the process is to fund larger projects through performance contracting. He also reported on the recent building walk-throughs. Several 'sub groups' are being created, each with a specialized lead person. Some of the groups are interior/exterior; HVAC; classrooms; electrical; and safety/code. Mr. Ireland will have each of the leads coordinate building availability with Mr. Gurnham. Mr. Ireland distributed building collection forms for each of the sub groups to collect information during their building visits.

5. Communications

Communications were not discussed.

6. Old Business

a. Banners and Advertising

Banners and advertising are being discussed at the Policy Subcommittee meeting this evening.

b. Turf Field Project

The gate receipts from GHS games go toward funding the turf field project. There is approximately \$6,500 in the student activity fund at this time. It was noted that non-Guilford teams can use the town fields free of charge if at least 60% of their participants are Guilford residents.

c. Baldwin Tennis Courts

The town is interested in tearing down the old tennis courts which are currently in disrepair in order to replace the unused courts with a parking lot. Dr. Forcella will discuss this with the administration.

7. New Business

a. Boiler at Adams

Mr. Gurnham discussed the possibility of bringing gas to the south boiler noting the tie in with the incoming addition of solar energy. The subcommittee discussed the possibility of putting this project into next year's capital budget. Mr. Gurnham will have cost estimates for next month's meeting.

8. Following Month's Agenda Topics

Mr. Zuse suggested a building walk through update be included. A roofing expert will also be called in.

A motion was made and accepted to adjourn at 7:30 p.m.

Respectfully submitted,
Jill Del Gobbo