

MINUTES  
FACILITY SUBCOMMITTEE  
GUILFORD BOARD OF EDUCATION  
AUGUST 30, 2010  
6:00 P.M. - E.C. ADAMS MIDDLE SCHOOL

IN ATTENDANCE: Barbara Dudley, John Ireland, Chris Moore and Ted Zuse. Mary Beeman, Keith Bishop and Sue Renner joined the meeting in progress.

BOARD OF EDUCATION STAFF: Thomas Forcella, Andy Potochney, Cliff Gurnham, Catherine Walker and Linda Trudeau

Mr. Ireland called the meeting to order at 6:04 pm.

There were no comments on the minutes for the June 28, 2010 Facilities Subcommittee and the subcommittee had not received the minutes for the Standing Building Committee.

The gutters on the Lakes roof were discussed. Mr. Gurnham stated that lead-coated cooper gutters were installed on a portion of the building due to an issue between the contractor and the architect. The gutters have been removed and are being replaced with Rhine-zinc gutters.

Mr. Gurnham reported that Mr. Portley, the Town Engineer, is putting together the specifications for the tank for the well at Jones. The bid will be put out next week. Mr. Gurnham discussed the Energy audit for Baldwin. The project is being researched to see if it can be done in conjunction with the Town. The roofs at Lakes and Adams were discussed. Mr. Gurnham stated that the RFQ for the fire alarms will go to the Standing Building Committee next week and then will be put out to bid. Mr. Gurnham also noted that the bid for the Cox phone system is due on September 1, 2010 and that the system will be installed during the holiday break.

The subcommittee toured Adams School to view the projects that were completed as part of the Immediate Needs Capital Projects.

The Subcommittee discussed security and whether to enclose the walkway from Adams to the portable classrooms. A discussion of the exterior cameras presently installed at Adams was held. Mrs. Walker stated that she would like to have the walkway enclosed and cameras installed. She added that locking access to the building is a bigger concern over vandalism.

Mr. Ireland stated that he will be scheduling walkthroughs of the buildings during the second or third week of September. He added that there will be teams of people with various areas of expertise doing the walkthroughs. The teams will create a base list of needs and a cost estimate will be assessed to the project.

Mr. Ireland stated that the Standing Fields Committee has established a fund for replacement of the turf field. Mr. Ireland stated that the Fields Committee has discussed banners and advertising at the fields as a fundraiser for the project. Dr. Forcella stated the Board has a policy regarding advertising. Mr. Ireland stated that he would research the policy. Mr. Ireland noted that the tennis courts and Baldwin have been condemned by the Park & Recreation Department and the Board will have to decide if they want to keep the courts.

Mr. Bishop commented on the Worker's Compensation claims of the Facilities Department.

Upon a motion made by Mr. Zuse and seconded by Dr. Moore the subcommittee voted unanimously to adjourn the meeting at 7:32 p.m.

Respectfully submitted,

Linda Trudeau