

Guilford Board of Education
Facilities Subcommittee Meeting
Calvin Leete Elementary School, 280 South Union Street, Guilford, CT
Monday, June 28, 2010

BOE Members Present: Keith Bishop, John Ireland, and Chris Moore

BOE Staff Present: Tom Forcella, Cliff Gurnham, Andy Potochney, and Linda Trudeau

Ted Zuse joined the meeting in progress.

Mr. Ireland called the meeting to order at 6:10 p.m.

1. Review Facilities Subcommittee Minutes

Mr. Ireland informed the subcommittee that the previous minutes had been approved at the BOE meeting.

2. Review Standing Building Committee Minutes

Mr. Gurnham and Dr. Forcella discussed the possible extension from the State regarding the installation of solar panels on the roof at Calvin Leete. Mr. Gurnham reported that he is meeting with a structural engineer to determine if the roof can support the weight of a solar panel system.

Mr. Ireland discussed a shoreline energy expert who would represent 5 area towns including Guilford in projects such as this one.

3. Review Project Status

Mr. Gurnham informed the subcommittee that all of the Adams immediate needs projects were running on schedule for completion by the time school was back in session. Although it wasn't part of the immediate needs list, Mr. Gurnham is still obtaining information regarding the possibility of securing the outdoor corridor between the portables and main building.

Mr. Zuse asked if the building walks had been scheduled and Mr. Ireland told him they had not.

4. Review Capital Projects

a. Discussion on Comprehensive Facility Assessment/Inventory

Mr. Ireland shared his thoughts regarding the BOE members touring the schools and said that much effort would be expended to collect the necessary data. Dr. Moore shared his concerns for the obvious disrepair of certain facilities, such as the urinals at Baldwin and rotted play ground equipment at Leete. The subcommittee discussed the basis for operational and capital reviews. Budgetary concerns were also discussed. Dr. Forcella reminded the subcommittee that 14 positions had been cut from next years budget, including two custodians. The possibility of community help in maintaining the buildings was also discussed.

Mr. Ireland explained that an assessment/inventory was similar to that of a home inspection and said that a full blown district-wide assessment had been estimated at \$66,000, and a smaller scale review was priced around \$26,000. He also explained in detail how a written report would be presented to the district stating what each building's needs were and how to correct them along with the approximate cost for each fix.

Dr. Moore expressed his concern that such a review wouldn't address issues such as air quality at the high school.

The subcommittee discussed the high school at length. Mr. Zuse suggested a special facilities subcommittee meeting be scheduled to discuss the high school. This discussion was tabled for a later date.

b. Discussion on New Technology for Tracking Projects

School Dude was discussed by Mr. Ireland regarding the man power time involved as well as the accuracy of the input.

c. Discussion on New Capital Structures

Mr. Ireland will meet with Mr. Mazza at a time to be determined.

5. Discuss Operating Budget

Time did not allow for Item 5 to be discussed.

6. Communications

Time did not allow for Item 6 to be discussed.

7. Old Business

Mr. Gurnham discussed the water concerns at Melissa Jones. He informed the subcommittee that the tank is being cleaned and tested to determine if it can be repaired or if replacement is needed. He also reported that the Connecticut Water Company has no interest in managing our water needs. Mr. Zuse told the subcommittee that he would make some follow-up phone calls to the Water Company.

8. New Business

Several items were discussed including pending roof work at GHS. Dr. Forcella said that the full Board would meet and discuss how to proceed at the high school.

9. Following Month's Agenda Topics

Time did not allow for Item 9 to be discussed.

10. Schedule Next Meeting

Time did not allow for Item 10 to be discussed.

A motion was made and accepted to adjourn at 7:30 p.m.

Respectfully submitted,
Jill Del Gobbo