

Guilford Public Schools BOE GHS Selection Committee
Central Office North Conference Room
Tuesday, March 2, 2010

Present: John Ireland, Chris Moore, Tom Forcella, Rick Misenti, Doug Baldwin, Jim Axley,
George Kral, Mauro Rubbo

Cliff Gurnham

The meeting began at 6:15 p.m.

The meeting began with introductions of the new subcommittee and its members.

A discussion followed regarding the process, including the RFQ, RFP and final selection process.

Mr. Kral commented on the level of design work being requested: full schematic versus partial design. Dr. Forcella commented on the need to get closer to a design to get a better price estimate. Mr. Axley mentioned the AIA standards and has offered to provide the standards. It was noted that we already have the conceptual design from Fletcher Thompson.

There was discussion on the process if excessive responses were submitted. Mr. Ireland noted that the subcommittee would discuss this at the next meeting.

The timeline of the selection process was distributed and discussed. There was a request for a central place for electronic documents if possible.

A discussion about the rating system and the use of a rubric for making the selection ensued. There was discussion of using one from the past and modifying it for this purpose. Mr. Gurnham and Mr. Ireland offered to look into developing one.

Mr. Gurnham is to distribute the RFQ and Draft RFP as well as the Educational Specification to each of the members.

Next Meeting: Tuesday March 9, 2010 at 6:15pm at CO North.

The meeting concluded at 7:05 p.m.

Respectfully submitted,
John Ireland