

MINUTES
FACILITY SUBCOMMITTEE
GUILFORD BOARD OF EDUCATION
NOVEMBER 22, 2010
A. W. COX ELEMENTARY SCHOOL

IN ATTENDANCE: John Ireland, Chris Moore and Ted Zuse.

BOARD OF EDUCATION STAFF: Thomas Forcella, Andy Potochney, Cliff Gurnham and Linda Trudeau

BOARD OF FINANCE: Louis Federici

Mr. Ireland called the meeting to order at 6:05 p.m.

The minutes of the November 1, 2010 Standing Building Committee meeting were discussed. Mr. Ireland noted that Source One was hired as the Regional Energy Manager and a decision will be made regarding which schools will receive an energy audit. The water tank at Adams, the roof at Lakes and Adams and the bids for the fire alarms were discussed.

Mr. Ireland stated that the Standing Field Committee would like the Board of Education to budget for the removal and paving of the tennis courts at Baldwin. Mr. Gurnham stated that the Tennis courts belong to the Town and that Park & Recreation should decide how that space should be used and budget for it accordingly.

The Capital plan was discussed. Mr. Ireland explained that the list of Capital Projects from last year was updated and additional projects were added. The revised list was then prioritized. A discussion of separating the Capital budget from the Operating Budget was held. Mr. Ireland discussed including a line item in the budget for classroom upgrades so that some rooms can be done every year. Mr. Zuse stated that the subcommittee should review the priority #1's to see if everyone agrees on them. Mr. Ireland stated that the subcommittee should decide on a funding level and not on specific projects at this time. It was noted that funds for roof design will not be in the next budget but will be in the following year. Dr. Forcella noted that including too much in bonding may cause the public to vote the budget down.

Mr. Ireland proposed bonding of \$2,000,000 for Space Renewal, \$900,000 for Health & Safety and \$1,000,000 for Energy Projects. Mr. Ireland stated that Mr. Gurnham should put together these projects to be included in each bond package and that every budget year should have either a roof replacement or space renewal.

Mr. Ireland provided an update on the building walk-throughs noting that Adams was not complete. Mr. Zuse asked for a report of the findings and a plan or cost to upgrade to industry standards.

The revised proposals for the RFP for Guilford High School Alternative Plans and Options project were discussed. The two proposals were from JCJ Architecture for \$39,500 and Tai Soo Kim Architects for \$34,000. Mr. Ireland stated that similar items were in both proposals but that the timelines were different.

Upon a motion made by Mr. Zuse and seconded by Dr. Moore the subcommittee voted unanimously in forwarding a recommendation to the Board that Tai Soo Kim Architects be hired to complete the Pre-Referendum Services for Guilford High School.

Upon a motion made by Dr. Moore and seconded by Mr. Zuse the subcommittee voted unanimously to adjourn the meeting at 7:30 p.m.

Respectfully submitted,

Linda Trudeau