

MINUTES
FINANCE SUBCOMMITTEE
GUILFORD BOARD OF EDUCATION
OCTOBER 12, 2010

IN ATTENDANCE:

BOARD OF EDUCATION MEMBERS: Alan Meyers, Bill Bloss and Susan Renner. Keith Bishop and Chris Moore joined the meeting in progress.

BOARD OF EDUCATION STAFF: Thomas Forcella, Andrew Potochney, Cliff Gurnham, Linda Trudeau and Linda DiVirgilio.

ALSO PRESENT: Employees of the Food Service Program

Dr. Meyers called the meeting to order at 6:35 pm.

Dr. Meyers reviewed the financials for September 2010. Expenditures for A & W Sanitation, BKM, Pat Munger Construction, CT Water, Town of Guilford and Mark Deangelis were discussed.

Mrs. Trudeau stated that a bid was done by the Town of Guilford for Septic System Cleaning for both the Town and the Board of Education. Mrs. Trudeau stated that five vendors submitted bids and that the Board of Selectmen voted at their October 4, 2010 meeting to award the bid to Whitfield Sanitation who was the low bidder.

Mrs. Trudeau stated that the 2011-12 budget timeline was revised to include dates for proposed bonding. Dates were added for the Facilities Subcommittee to review projects to forward to the Standing Building Committee and for the Board of Education approval for presentation to the Board of Finance. A discussion of the meeting dates for input in the budget by the District Leadership Team, the Board of Education and the public was held.

Mr. Potochney discussed the agreement with TransCanada to supply electricity that was entered into for January 1, 2010 to December 31, 2013. Mr. Potochney noted that the contract rate is \$0.126 per KWH. Mr. Potochney added that Bay State Consultant contacted him with proposals from TransCanada to lower the rate. TransCanada has proposed two options. One option is a 24 month extension from January 2014 to December 2015 at a rate of \$0.08205 per KWH. The second option is a blended extension price with our current price to yield a new price from July 2011 to December 2015 of \$0.1072 per KHW. Mr. Potochney added that he would receive revised prices on October 18, 2010. Upon a motion made by Mr. Bishop and seconded by Mrs. Renner, the Finance Subcommittee agreed to authorize Dr. Forcella to amend the current contracts based on revised prices, as long as they are in line with those previously quoted,

to be received on October 18, 2010. (Subsequently at the Board of Education meeting, the Board agreed to delay amending the contract with TransCanada pending information from the Energy Task Force.)

Mrs. Trudeau updated the Subcommittee regarding the Food Service Evaluation. Mrs. Trudeau stated that the Rochelle Group has visited every school, talked with the Food Service Employees, the Principals, a few students at each school and the Health Advisory Committee. Mr. Trudeau added that the Rochelle Group is currently reviewing financial information and other data and will submit a report to the District in two weeks. Mr. Bishop asked the Food Service employees that were present their opinion of the work that had been done by the Rochelle Group. Ms. Stockman stated that the Rochelle Group was very professional; that they gave the employees a chance to express their opinion and that they were very observant. Ms. DiVirgilio stated that they should have spoken with more students at the High School. Dr. Meyers stated the he and Mrs. Renner had lunch at the High School Cafeteria and that the food was fine. Dr. Meyers added that he was impressed with the way the Administration of the High School interacted with the students in the cafeteria.

Mr. Potochney distributed a report of the Medical Benefits account as of September 30, 2010. Mr. Potochney noted that the report show a projected deficit of \$939,714 and added that last month the projected deficit was \$1,474,689. A discussion of the claims by month was held. Mrs. Trudeau noted that the Town may be discussing a deficit reduction plan for the Medical Account to be included in the 2011-12 Budget. A discussion of the IBNR (incurred but not reported) and the fund balance for the Medical Benefits account was held.

Dr. Meyers discussed the RFP for Legal Services that was issued in April 2010. After a discussion of legal services the Board agreed not to pursue awarding the RFP.

Upon a motion made by Mr. Bishop and seconded by Mrs. Renner the Subcommittee unanimously voted to adjourn the meeting at 7:35 p.m.

Respectfully submitted,

Linda Trudeau