

MINUTES
FACILITY SUBCOMMITTEE
GUILFORD BOARD OF EDUCATION
JANUARY 5, 2010

IN ATTENDANCE: Mary Beeman, Keith Bishop, Barbara Dudley, John Ireland, Alan Meyers, Chris Moore and Ted Zuse.

BOARD OF EDUCATION STAFF: Thomas Forcella, Andrew Potochney, Cliff Gurnham and Linda Trudeau

Mr. Bishop called the meeting to order at 3:05 pm.

A discussion of issuing a Request for Qualifications for Guilford High School Schematics was held. Upon a motion made by Mr. Zuse and seconded by Dr. Moore the Facilities subcommittee unanimously agreed to request that the Board of Education have an RFQ for schematic drawings, specifications, plans and designs for the new Guilford High School be written and request that the BOE inform the Board of Selectmen of the issuance and notify them that coordination is being done with the Standing Building Committee. A discussion was held regarding having a committee for the GHS project similar to the Adams committee.

Upon a motion made by Mr. Zuse and seconded by Mr. Ireland the election of a Chairperson for the Facilities subcommittee was added to the agenda.

Mr. Gurnham reviewed the summary of the Adams Immediate Needs projects. Mr. Gurnham noted that the Electrical upgrades were complete with two items remaining on the punch list and will be under budget. Mr. Gurnham noted that the lavatory renovations will start during the February break. A discussion of the pricing for the lavatory renovations was held. Mr. Gurnham discussed the security equipment that will be installed at Adams starting next month. A discussion of securing the portable classrooms and other security issues at Adams was held.

The Educational Specifications of the Guilford Lakes roof project was held. Mr. Zuse stated that language eliminating the use of lead-coated copper gutters and requiring the use of materials that would provide a 50-year roof should be included in the specifications. Upon a motion made by Mr. Zuse and seconded by Dr. Moore the committee voted three to one in favor of adding "avoid the use of any new lead-coated copper gutters, downspouts and other materials where possible" to the Educational Specifications. Mr. Zuse made a motion to add language to the Educational Specifications to require that a 50-year roof be installed. There was not a second to the motion therefore no vote was taken.

Mr. Gurnham discussed the removal of the oil tank at Cox and the installation of natural gas to the school. Mr. Gurnham stated that installing the gas line would cost the District \$33,000 and that the savings of using natural gas would pay back those costs within approximately two years. Mr. Gurnham added that the gas line installation would start next week and will take a maximum of ten days to complete. The funding of the project and the possibility of including the project in the bonding package for the 2010-11 Budget was discussed. The committee agreed to have an update of the Cox oil tank and gas line installation be placed on the agendas for the Finance subcommittee and Board of Education meetings.

A discussion of long-term capital projects planning was held. The Site improvements budget request for the 2010-11 Budget was discussed. The request for bond funds to replace the fire alarm systems at all schools was discussed. The option of replacing the systems over more than one year was also discussed.

The Facilities subcommittee scheduled a meeting for January 20, 2010 at 5:00 pm at Central Office North to discuss the 2010-11 Site Improvement Budget.

Mr. Gurnham discussed the Educational Specifications for the partial roof replacement at Adams. The committee agreed that these specifications should also include the same language avoiding the use of lead-coated copper materials.

Upon a motion made by Mr. Zuse and seconded by Dr. Moore, Mr. Ireland was nominated for the chairperson position. The Facilities subcommittee unanimously voted for Mr. Ireland as Chair of the committee.

A discussion of the drainage issues at Adams was held. The subcommittee agreed to add language to the Educational Specifications requiring the drainage system be reviewed and upgraded to ensure proper drainage of the roof leader system to prevent water infiltration into the building. Upon a motion made by Mr. Zuse and seconded by Mr. Ireland the subcommittee voted unanimously in favor of forwarding the amended Educational Specifications for the Adams and Lakes roof projects to the Board of Education.

Mr. Zuse suggested that the topic for the January 20, 2010 meeting will be the 2010-11 Site improvement Budget and that the topics for the January 25, 2010 meeting be long-term Capital Projects and an update of the immediate needs at Adams projects.

Upon a motion made by Mr. Zuse and seconded Mr. Ireland the subcommittee voted unanimously to adjourn the meeting at 5:20 p.m.

Respectfully submitted,

Linda Trudeau