

MINUTES  
FACILITY SUBCOMMITTEE  
GUILFORD BOARD OF EDUCATION  
JANUARY 20, 2010

IN ATTENDANCE: Mary Beeman, Keith Bishop, Barbara Dudley, John Ireland, Chris Moore and Ted Zuse.

BOARD OF EDUCATION STAFF: Thomas Forcella, Cliff Gurnham and Linda Trudeau

Mr. Ireland called the meeting to order at 5:10 pm.

Mr. Gurnham provided an explanation of the option to install a mass evacuation system to the primary fire alarm system. Mr. Gurnham stated that the evacuation of students and staff could be controlled to various locations inside or outside of the building with the system. A discussion of using a PA system in place of the mass evacuation system was held. Mr. Gurnham reviewed the proposed costs to upgrade the fire alarm systems at all the schools except Guilford High School. The contingency for the fire alarm projects was discussed. Options for which schools to include in a proposed bonding package were discussed.

The Lakes Roof Replacement project was discussed. Mr. Gurnham noted that the Standing Building Committee reduced the contingency amount to 20 percent from the original 30 percent that was included in the budget.

A discussion of the Facilities Needs Assessment was held. Mr. Zuse stated that \$700,000 to \$800,000 should be requested for projects with the proposed bonding items. The option of combining potential bonding projects together in groupings for Health & Safety, Roofing and Building Systems was discussed. Mr. Ireland and Mr. Gurnham will meet to review the projects to combine for potential bonding packages.

A discussion of Site Improvement projects and long term planning was held. A system of collecting data on facility issues was also discussed.

Upon a motion made by Dr. Moore and seconded Mr. Zuse the subcommittee voted unanimously to adjourn the meeting at 6:20 p.m.

Respectfully submitted,

Linda Trudeau