

Guilford Board of Education
Finance Subcommittee Meeting
Guilford High School, 605 New England Road, Guilford, CT
Monday, September 13, 2010

BOE Members Present: Bill Bloss, Alan Meyers, and Susan Renner

BOE Staff Present: Andy Potochney, and Linda Trudeau

Barbara Dudley, Keith Bishop, Tom Forcella, John Ireland, Chris Moore, and Ted Zuse joined the meeting in progress.

The meeting was called to order at 6:00 p.m. by Dr. Meyers. Item 6 "Discuss Possible Donation from the Touchdown Club" was moved to the first position as a courtesy to Mr. Dorwin who had a conflicting engagement.

1. Discuss Possible Donation from the Touchdown Club

Mr. Dorwin requested that the BOE accept a donation from the Touchdown Club of approximately \$3,705 in order to reinstate the football position which was eliminated this school year due to budget cuts. It was noted that a total of approximately \$4,000 would be required in order to cover the FICA tax of 7.65%. The BOE will vote on the donation of \$4,000 at tonight's meeting.

2. Review of Monthly Reports

Mr. Bloss reviewed the monthly reports and noted no unusual expenses. Some of the items discussed were a nurse utilized for one month for the extended school year program; ACES tuition for 7 students to attend summer school, and a partial payment for 2010-2011 out of district tuition.

3. 2010-2011 Budget Timeline

Mrs. Trudeau told the subcommittee that this year's budget timeline will follow the same guidelines as it has in previous years. October 25th is the budget workshop with the District Leadership Team.

4. Discuss Food Service Financials

Mr. Potochney discussed the reporting method for the food service medical expenses and explained the new/alternate report. Mrs. Renner explained a possible alternative to Mr. Potochney's newest reporting method. The subcommittee discussed the validity of the fund balance number on the reports. Mr. Potochney explained that showing the fund balance as a deficit is inaccurate because it then would have to show as an asset on the BOE side that would not be valid as it would never be paid back by the Food Service Program.

5. Discuss Food Service Evaluation

Dr. Forcella and Mrs. Trudeau discussed recent meetings with two food service consulting agencies and it was decided that the Rochelle Group would be hired to perform the evaluation. The evaluation will take place in early October and will include touring the district to review the food service program, conduct interviews with necessary individuals and providing a report or the findings to the BOE.

6. Discuss Student Activity Fund

Mr. Potochney explained that these funds are only at the high school and the two middle schools. He used the athletics fund as an example and said that approximately 40 different sub groups are contained under that one heading. The use of student activity funds to pay for capital projects was discussed. Mr. Bloss noted that every year these funds are audited and that the auditors have had no concerns with the controls over these accounts.

7. Discuss Job Fund Program

Dr. Forcella relayed information regarding the recently signed \$10 million national federal grant program. He stated that approximately \$178,000 will be allotted to Guilford for jobs and job related items. He told the subcommittee that this money can be used through September 2012.

Items 8 and 9, Old and New Business were not discussed. The meeting adjourned at 7:02 p.m. after a motion was made by Mr. Bishop and seconded by Mrs. Renner.

Respectfully submitted,
Jill Del Gobbo

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