

Guilford Board of Education  
Finance Subcommittee Meeting  
Guilford High School, 605 New England Road, Guilford, CT  
Monday, July 12, 2010

BOE Members Present: Mary Beeman, Bill Bloss, Barbara Dudley, Alan Meyers, and Susan Renner. John Ireland and Chris Moore joined the meeting in progress.

BOE Staff Present: Tom Forcella, Andy Potochney, and Linda Trudeau. Sharon Milroy joined the meeting in progress

The meeting was called to order at 6:05 p.m. by Dr. Meyers.

As a courtesy to Dave Matthew, the insurance representative, a motion was made and approved to move the executive session to the beginning of the meeting. Ms. Del Gobbo, Mr. Potochney, and Mrs. Trudeau were invited to remain for the executive session. Ms. Milroy, Mr. Ireland, and Dr. Moore joined the executive session in progress. The subcommittee returned to public session at 7:00 p.m.

**1. Review of Monthly Reports**

Mrs. Renner reviewed the warrant reports for June. Some of the items mentioned were technology lease payments, retirement related payouts, and disability and life insurance payments. Mr. Potochney will report next month regarding how many teachers may still be eligible for early retirement based on their age and years of experience.

**2. Discuss Custodial Supply Bid**

Mrs. Trudeau explained that 84 commonly used items were put out to bid. Ten of the 15 responses were low bidders for at least one item off the list. The subcommittee agreed that those 10 bidders could be awarded their low bid items. This action will be added to this evening's BOE meeting agenda.

**3. Review End of Year Budget Transfers**

Mrs. Trudeau told the subcommittee that the end of year surplus will be approximately \$104,000. She and Mr. Potochney will review all encumbrances tomorrow to obtain a final surplus. This money will be turned over to the Town of Guilford.

**4. Review Bid for Special Education Transportation**

Mrs. Trudeau distributed a summary of all the bidding companies. CTS was the low bidder on seven runs, Ride Solutions for two runs and a new vendor, People to Places was the low bidder on nine runs. Mrs. Trudeau stated that they are highly regarded as she checked their references. She also added that People to Places will be opening an additional terminal in North Haven. Per the contract with STA, they can choose to match the costs of any of the Special Education Transportation runs. STA has agreed to match one of the runs.

Mrs. Trudeau told the subcommittee that with the current SPED transportation needs, an approximate savings of 25% or \$170,000. will be realized. She also noted that transportation needs can change throughout the school year.

**5. Discuss Legal Services Bid**

This item was tabled until a future meeting.

**6. Executive Session: Negotiations**

This item was moved to the beginning of the meeting.

The meeting adjourned at 7:20 p.m.

Respectfully submitted,  
Jill Del Gobbo