

MINUTES
FINANCE SUBCOMMITTEE
GUILFORD BOARD OF EDUCATION
AUGUST 10, 2009

IN ATTENDANCE:

BOARD OF EDUCATION MEMBERS: Alan Meyers, Mary Beeman, Barbara Dudley and Ted Zuse. William Bloss, Lou Iorio and Linda Sanacora joined the meeting in progress.

BOARD OF EDUCATION STAFF: Thomas Forcella, Andrew Potochney, Linda Trudeau and Cliff Gurnham

Dr. Meyers called the meeting to order at 7:05 pm.

Mrs. Beeman reviewed the financial reports for July 2009 for the 2008-09 Fiscal Year. Mrs. Beeman noted that revised reports were issued that showed the unexpended and unencumbered balance as \$151,158.31. The revised reports were to correct an error in the Building and Teaching line. Expenditures for Taylor Rental Services, Annuity Investors, Omni Group, CBS and Apple Computers were discussed.

Mrs. Beeman reviewed the financial reports for July 2009 for the 2009-10 Fiscal Year. Mrs. Beeman noted that approximately 79% of the expenditures were for payroll and benefits.

Mrs. Trudeau stated that the Custodial Supply bid contained 83 items that are used by the custodial and maintenance staff. Mrs. Trudeau stated that 13 companies submitted bids and that 11 of the companies were successful in submitting the low bid for at least one item. Mrs. Trudeau stated that the recommendation to the Board is to award the custodial supply bid for each item to the lowest bidder of that item. Mr. Zuse requested a comparison of this year's bid prices to last year's bid prices.

Dr. Forcella discussed the hiring of a recess aide for Baldwin Middle School. Dr. Forcella stated that the cost would be \$6,000 to \$7,000 depending on the number of hours. A discussion of recess at Baldwin was held. The costs to add an additional Food Service employee and cash register were discussed. The use of the lunch cards by all students was discussed.

Mr. Potochney stated that the preliminary 2010-2011 Budget timeline has not been discussed with Dr. Forcella and is requesting that the discussion be tabled until the September meeting.

Dr. Forcella stated that the tuition rate must be set annually. Mr. Potochney suggested that the rate be set at \$13,100. Mr. Potochney added that the District has paid \$9,000 to \$12,000 to send students to other districts.

Upon a motion made by Mr. Zuse and seconded by Mrs. Beeman, the subcommittee voted unanimously to set the tuition rate at \$13,100.

Mrs. Trudeau provided an update on the Technology Lease. Mrs. Trudeau stated that SunTrust has withdrawn their proposal for a lease for the Technology Equipment. Mrs. Trudeau stated that other companies have provided rates but that they were much higher than the rate that was proposed from SunTrust. Mrs. Trudeau stated that at this time the best option is to go out to bid for the lease.

Upon a motion made by Mrs. Sanacora and seconded by Mrs. Dudley the Board unanimously voted to adjourn the meeting at 7:30 p.m.

Respectfully submitted,

Linda Trudeau