

**GUILFORD BOARD OF EDUCATION
FACILITIES SUBCOMMITTEE MINUTES
BALDWIN MIDDLE SCHOOL
TUESDAY, MAY 26, 2009**

FACILITIES SUB COMMITTEE MEMBERS PRESENT: Keith Bishop and Louis Iorio

BOARD OF EDUCATION STAFF PRESENT: Thomas Forcella, Andrew Potochney, Clifford Gurnham and Linda Trudeau

Mr. Bishop called the meeting to order at 6:35 pm.

Upon a motion made by Mr. Bishop and seconded by Dr. Iorio the minutes of the March 23 and April 27, 2009 meetings were unanimously approved.

Mr. Gurnham reported the State has viewed the site for the wells at Jones along with Mr. Johnson the Town Health Director and Mr. Portley the Town Engineer. The State is expected to approve the sites for the wells. Mr. Gurnham noted that the design work is being discussed with Mr. Portley and Hungerfords Pump Service, the schools certified pump operator. A discussion of drilling the wells was held.

Mr. Gurnham stated that the Standing Building Committee met last week but due to an error in posting the meeting will meet again this week. Mr. Gurnham stated that Silktown Roofing, Inc. was the low bidder for the Cox Roof Replacement. Mr. Gurnham added that the Standing Building Committee is expected to approve awarding the bid to Silktown Roofing, Inc. and that the work would start on June 25, 2009. Mr. Gurnham stated that alternatives for the lead-coated cooper gutters are being researched. Mr. Gurnham added that Mr. Johnson, the Town's Health Director, did not find any documentation that would support not using the lead-coated gutters.

Mr. Gurnham reported that the bid for the Leete roof has gone out and the five companies attended the mandatory walk-through. Dr. Forcella noted that the final approval has been received for the State and that the reimbursement rate is 31.76%. Mr. Gurnham stated that the bids are due on June 10, 2009 and that the work will be completed over the summer when the building is empty due to asbestos abatement.

Mr. Gurnham reported that the windows for Adams will be shipped on June 1st and the work will begin on June 18, 2009. Coordination of the windows project and the cupola repair was done and that both projects will be done one to two weeks prior to the start of school.

Mr. Gurnham reported that four project manager firms will be interviewed in the next week or two. Mr. Gurnham stated that Silver Petrucelli submitted the lowest quote for the electric design. Mr. Gurnham added that when a Project Manager is selected the bid for the electric work along with bids for several other projects will go out. Mr. Gurnham stated the Silver Petrucelli was awarded the bid for the roof at Adams. Due to time constraints, the roof will not be done until next summer. Mr. Gurnham added that temporary repairs have been completed on the older section of the roof.

Mr. Gurnham stated that none of the Facilities subcommittee members attended the Standing Building Committee meeting. A discussion of how the Standing Building Committee is responding to the volume of projects was held. A discussion of the posting error of the Standing Building Committee meeting was held. Mr. Gurnham noted that the time of the June 2, 2009 Standing Building Committee meeting was changed to 6:30 pm.

Mr. Bishop presented an update on the Middle School Task Force. Mr. Bishop noted that the Task Force will present an update to the Board of Education at the June 8, 2009 meeting. Mr. Bishop stated that a Request for Qualifications will be going out to select a firm to review the possible sites for a new middle school. Mr. Bishop added that possible uses for the Adams building are being reviewed. A discussion of the possible sites was held.

Dr. Forcella stated that the joint meeting with the Board of Selectmen and Board of Finance should be rescheduled to discuss the High School Project. Upon a motion from Dr. Iorio and seconded by Mr. Bishop, the committee approved moving forward with the timeline for the High School Project.

The Lakes roof replacement was discussed. Mr. Bishop questioned if Mr. Gurnham had a check list for maintenance items to be completed. Mr. Gurnham reviewed the process of submitting, tracking and scheduling work orders. Mr. Gurnham added that he does a walk-through of each building to monitor what projects need to be done as well as having a running list of projects.

The next meeting of the Facilities Subcommittee is scheduled for June 22, 2009

Upon a motion made by Dr. Iorio and Seconded by Mr. Bishop the meeting was adjourned at 7:30 p.m.

Respectfully submitted,

Linda Trudeau