

MINUTES  
FINANCE SUBCOMMITTEE  
GUILFORD BOARD OF EDUCATION  
JUNE 9, 2008

IN ATTENDANCE:

FINANCE SUBCOMMITTEE MEMBERS PRESENT – Keith Bishop, William Bloss, Alan Meyers, and Kathy Nolan. Louis Iorio and Ted Zuse joined the meeting in progress.

BOARD OF EDUCATION MEMBERS PRESENT – Mary Beeman and Barbara Dudley

BOARD OF EDUCATION STAFF – Thomas Forcella, Andy Potochney and Linda Trudeau

The meeting was called to order at 6:30 p.m.

Mrs. Dudley reviewed the financial report for May 2008. Mrs. Dudley stated that the Tuition account will be over-budget for the year and that the Supplies and Capital accounts will approximate the prior year. Mrs. Dudley noted that the expenditure for CBS for \$400 was for a 3-hole punch unit for the copier. The expenditures related to the flood at Adams Middle School were discussed.

Mrs. Trudeau reviewed the request for price increase for lunches for the 2008-09 school year. The subcommittee agreed that the increase was warranted and that the prices should be reviewed again next year.

Mrs. Trudeau stated that a request to adopt the resolution concerning the technology lease purchase was on the Board's agenda for their regular meeting. Mrs. Trudeau noted that this was to purchase the technology equipment as outlined in year-two of the technology Plan.

Mrs. Trudeau noted that the Board's agenda included the receipt for possible action of five bids. Mrs. Trudeau stated that two bids were received for trash services for the 2008-09 and 2009-2010 fiscal year. The low bidder was All Waste and the recommendation is to award the bid to them. Mrs. Trudeau stated the seven vendors submitted bids for the Boiler Cleaning for the 2008-09, 2009-10 and 2010-2011 fiscal years. She stated that the low bidder was Oatley Plumbing and the recommendation is to award the bid to them. Mrs. Trudeau noted that the custodial supply bid received bids from ten vendors. Each of the 93 items is reviewed to determine the low bidder for that item and the recommendation is to award to the lowest bidder for each item. Mrs. Trudeau stated that the recommendation for the HP Procurve Equipment for wireless network bid is to table it another meeting to allow time for the Technology Director to review the bids. Mrs. Trudeau stated that six vendors submitted bids for the Tax Exempt Lease Purchase and that SunTrust was the low bidder. The recommendation is to award the bid to SunTrust.

Mr. Potochney stated that the bids for electricity are due on Tuesday and that he would inform the Board of the results.

The Security Grant and whether to proceed with the grant as required by the State were discussed. Mr. Zuse stated that his preference would be not to proceed with the grant and to use the funds for cameras and recording equipment at the High School and Adams. Mr. Bloss stated that for two years the District has talked about improving security at the elementary schools and to date nothing has been done. Dr. Forcella cautioned the Board regarding the perception of turning down the funds. Mrs. Dudley stated that it would not look favorably on Guilford to turn down the money.

Dr. Meyers distributed a schedule comparing costs for the last ten years for districts that have had major construction. Mr. Zuse noted that he would distribute copies to those members that were not present at the subcommittee meeting. The committee agreed to review the information and to discuss at a later meeting.

The meeting adjourned at 7:30 p.m.  
Respectfully submitted,

Linda Trudeau  
Accounting Manager