

MINUTES
FACILITIES SUBCOMMITTEE
GUILFORD BOARD OF EDUCATION
MAY 27, 2008

IN ATTENDANCE:

FACILITIES SUBCOMMITTEE MEMBERS - Keith Bishop and Ted Zuse

GUILFORD BOARD OF EDUCATION – Mary Beeman and Linda Sanacora. Bill Bloss, Alan Meyers and Kathy Nolan joined the meeting in progress.

BOARD OF EDUCATION STAFF – Thomas Forcella, Andy Potochney, Cliff Gurnham and Linda Trudeau.

BOARD OF FINANCE – Louis Federici

The meeting was called to order at 6:05 p.m.

Mr. Gurnham presented a status of the recycling program for the District. Mr. Zuse requested that the program be listed on the District's website. The final cost of the High School Roof Project was discussed. The schedule for the Standing Building Committee Meetings was discussed. Setting a schedule for the subcommittee members to attend will be addressed at a later date when Dr. Iorio is in attendance.

The Facilities Goals were discussed. Mr. Bishop asked what was being done to insure that the Adam's window project will be ready for the summer of 2009. Mr. Gurnham stated that the Standing Building Committee is looking at the options as well as the timing of the project. The Baldwin paving project was discussed. Mr. Zuse asked if the Board should review the project prior to the start since the Standing Building Committee will not be overseeing the project. Dr. Forcella stated that the project should at least go before the subcommittee. The use of carpeting verses tile was discussed.

The lead testing of the turf field was discussed. Mr. Gurnham stated the tests done by Mystic Air Quality did not show any lead. The timeline for the process of bidding was discussed. The possibility of having a "sinking fund" for capital projects and the approval process for the fund was discussed.

Mr. Gurnham provided an update on the bids for the GHS and Adams Roof Projects. He stated that there are eight bidders that met the qualification to submit bids by attending the mandatory pre-bid meeting. Mr. Gurnham stated that more information on the Adams Drainage Project will be received from the Town's Engineering Department by June 1st. Mr. Zuse requested that this project be presented to the subcommittee prior to the start of the project. The requirement of obtaining the State's approval on the project was discussed.

The School Security grant was discussed. Mr. Zuse stated that he would prefer not completing the grant and using the budgeted funds to address other issues in other schools. The security issues at each school were discussed.

The Facilities Need Assessment Scope was discussed. Mr. Zuse requested that the information be provide to the all Board members and that it placed on the agenda for the next meeting. Mr. Gurnham provided an update on the Calvin Leete Project. Mr. Zuse asked of there are locks on the oil tanks. Mr. Gurnham responded that the District is getting them. Mr. Zuse questioned why equipment is left outdoors. Mr. Gurnham stated that they do not have the storage space to bring everything indoors.

The meeting adjourned at 7:30 p.m.

Respectfully submitted,

Linda Trudeau
Accounting Manager