

**GUILFORD PUBLIC SCHOOLS  
FACILITIES SUBCOMMITTEE  
OCTOBER 27, 2008**

**Board of Education Members Present:** Louis Iorio, Keith Bishop, Mary Beeman, Barbara Dudley. Ted Zuse and Kathy Nolan joined the meeting in progress.

**Board of Education Staff Present:** Thomas Forcella, Andrew Potochney, Linda Trudeau and Cliff Gurnham.

**Also Present:** Rose Gavrilovic and Don Iannicelli of GeoInsights Inc.

Mr. Gurnham stated that the Recycling Program has been posted on the District's website including a description of what is currently being done, the goals for the future and links to other websites. Mr. Gurnham stated that a purchase order for recycling bins has been submitted and the Town's Recycling Coordinator, Terry Holland-Buckley will be talking to the students. The Recycling Program impact on staff and the recycling of lunch trays were discussed.

Ms. Gavrilovic and Mr. Iannicelli of GeoInsights discussed the well project at Melissa Jones School and how the scope of the project has changed. Ms. Gavrilovic and Don Iannicelli discussed the requirements for placement of the wells and the sanitary hazards of improper placement. The State's requirement of one system that includes two wells working together was discussed. The age of the existing wells were discussed. Ms. Gavrilovic discussed their company information and experience with small water systems. Mr. Iannicelli discussed other districts that they have worked with and GeoInsights relationship with State agencies. Mr. Iannicelli stated the problem at Jones is the two separate wells. Dr. Forcella noted that it is hard to find a site at Jones to put a well. Mr. Iannicelli agreed and noted that research on locations would have to be done or an easement to an adjacent property may need to be considered. The requirements from the State of Connecticut regarding the wells were discussed. Dr. Forcella questioned if the State would accept a plan to correct the wells. Mr. Iannicelli Noted that the State will work with Districts that can show a plan that will correct the areas of concern. The budget for the project was discussed. Possible funding sources were also discussed.

Mr. Gurnham stated that completing the first three tasks would provide the costs to complete the project for inclusion in the 2009-2010 Budget. Dr. Iorio questioned when the three tasks could be completed. Mr. Iannicelli stated that they could be completed by the end of December. Mr. Iannicelli added that their budget estimate will include a 10 to 20% contingency. Ms. Gavrilovic noted that the first two tasks will provide the budget estimate and that the third task is finding additional well sites. Mr. Bishop questioned if the scope would include the depth of the wells. Mr. Iannicelli stated that the well depth is not included in the scope of the project.

Mr. Zuse discussed the facilities Needs Assessment. The Request for Proposal from Madison and the proposal submitted by Sightlines was discussed. Mr. Zuse expressed concerns about completing the assessment at this time. Dr. Forcella questioned if this project would be completed by the Board of Education or would it include the Town. Mr. Zuse suggested that the Board monitor the project that is being completed by Madison.

Mr. Gurnham presented an update on the Adams cupola which is scheduled for the summer of 2009. Mr. Gurnham noted that the Cox roof project received bid submissions from eight companies and that the Standing Building Company will review them at the next meeting. Mr. Gurnham discussed that status of the bid for the windows at Adams. The Leete projected was discussed.

Mr. Zuse questioned expenditures for security. Mr. Potochney noted that the topic was on the Finance subcommittee agenda for the next meeting. Dr. Forcella noted that the Board must accept the funds at the meeting on Monday. Mr. Gurnham added that the bids for security systems are out and are due on November 3, 2008.

Mr. Zuse stated that the Board of Finance would approve establishing a Capital Non-recurring Fund and that they may provide a small amount of funding. Dr. Iorio questioned if there are any legal concerns with establishing the fund. Mr. Potochney stated that the projects still would be under the control of the Town. Mr. Gurnham added that the fund would not speed up a project and that they would still take twelve months. Mr. Zuse requested that the topic be placed on the agenda for the November Board meeting. Dr. Forcella stated that the fund will be on the November agenda for discussion and will be voted on at the December meeting.

The schedule for the Standing Building Committee meetings was discussed. Mr. Bishop stated that a member of the Facilities subcommittee should attend the meetings. Dr. Iorio stated he will set up schedule for attendance.

Mr. Zuse questioned how the well project at Jones got to this point. The process of obtaining costs for the project was discussed. The cost of running city water to Jones was discussed. Mr. Zuse suggested having the Town Engineer review the project. The use of funds budgeted for the project and whether they can be used for the evaluation of the wells was discussed. Mr. Potochney stated that he would discuss with bond counsel.

Establishing costs for projects at Adams School were discussed. Dr. Iorio stated he was not comfortable with creating the budget estimates. Mr. Gurnham suggested that an engineer was needed. Mr. Zuse asked if better numbers could be obtained for the January meeting. Mr. Zuse added that Hamden High School is the same school and did the same project. Mr. Gurnham stated that we are doing a different project and that we must look at the best way to address our issues. Mr. Bishop stated that Fletcher-Thompson is looking at the projects and that they are the best to provide cost estimates and recommendations.

Dr. Iorio stated that topics for the next agenda should be submitted to Mr. Gurnham. Dr. Iorio noted that the next Facilities subcommittee meeting will be November 24, 2008.

Respectfully submitted

Linda Trudeau